



## CORPORATE HEALTH AND SAFETY COMMITTEE - 6TH OCTOBER 2005

**SUBJECT: HEALTH AND SAFETY ANNUAL REPORT**

**REPORT BY: DIRECTOR OF THE ENVIRONMENT**

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### **1. PURPOSE OF REPORT**

1.1 The purpose of this report is to inform Members, Management and Trade Union Safety Representatives of recent audits carried out by the Corporate Health and Safety Unit.

### **2. SUMMARY**

2.1 As part of the 'Revitalising Health and Safety Strategy', the HSE requires all public bodies to summarise their health and safety performance and plans in an annual report.

2.2 The Welsh Local Government Association (WLGA) Corporate Health and Safety Forum produced guidance for Local Authorities on preparing annual reports. This formed the basis of the Caerphilly County Borough Council document.

2.3 The report provides an overview of the health and safety performance of the Authority between April 2004 –April 2005.

2.4 The Annual Report introduces the health and safety structure at the Authority and covers corporate management of Health and Safety, statistical information, partnerships, joint consultation arrangements, occupational health arrangements, key achievements and monitoring, with a conclusion and development plan.

2.5 The Health and Safety Annual Report will be developed to form a comprehensive overview of health and safety performance across the Authority and demonstrates the Authority's commitment to becoming exemplars of health and safety performance.

2.6 A copy of the Health and Safety Annual Report for 2004-2005 is attached, as appendix 1 for your information.

### **3. RECOMMENDATION**

3.1 That the contents of the report be noted.

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